North Greenbush Common School District

Re-Organizational Meeting

July 6, 2016

Little Red School House

Meeting Minutes

Meeting Called to Order: 4:30 pm

Pledge of Allegiance

Attendance: Mr. Jaworski, Mrs. Farley, Mrs. O'Connell, Board of Trustees, Ms. Hamill, Superintendent, Mrs. Driscoll, Treasurer

Approvals and Appointments

I **Administration of Oath of Newly Elected Board Members**

a) Newly Elected Board Members; Administer Oath of Faithful Performance in Office to newly elected board members: New York State Constitution, Article XIII; Public Officers 10, 30 — **Matthew Jaworski**

Motion made by Mrs. Farley
Seconded by Mrs. O'Connell
Any Discussion: None
All in favor: 3-0

II **Election of Board of Trustee Officers**

a) President of the Board: Ed. Law1701, 2504, 2563 — **Susan O'Connell**

Motion made by Mrs. Farley
Seconded by Mr. Jaworski
Any Discussion: None
All in favor: 3-0

b) Vice President: ED. Law 1701, 2504, 563 — **Matthew Jaworski**

Motion made by Mrs. O'Connell
Seconded by Mrs. Farley
Any Discussion: None
All in favor: 3-0

III **Appointment of Officers (Consent Agenda)**

a) Clerk of the Board: Ed. Law 2114, 2130, 2503; Comm's Reg.170.2 — **Christine Hamill**

b) District Treasurer: Ed. Law 2114, 2130, 2503; Comm's Reg.170.2 — **Wendy Driscoll**

c) Tax Collector: Ed. Law 2101, 2114, 2130, 2506; Comm's Reg.170.2; Town Law 37 — **Patricia Durivage**

d) Internal Claims Auditor: Ed. Law 1709-20a; Comm's Reg. 170.2 — **Kathy Meany**

Motion made by Mrs. Farley
Seconded by Mr. Jaworski
Any Discussion: None
All in favor: 3-0

IV Other Appointments (Consent Agenda)

a) School Attorney	**Whiteman, Osterman and Hanna**
b) Attendance Officer: Ed. Law 902	**Kathy Meany**
c) Record Access Officer: Public Officer's Law 87(b) (iii)	**Kathy Meany**
d) Records Management Officer: Comm's Reg. 185.2 (a) (1)	**Wendy Driscoll**
e) Asbestos (LEA) Designee: AHERA, Public 99-519	**Kathy Meany**
f) Pesticide and Hazardous Materials Notification Officer	**Kathy Meany**
g) Purchasing Agent: Comm's Reg. 170.2	**Christine Hamill**
h) Acting Superintendent	**Kathy Meany**

Motion made by Mr. Jaworski
Seconded by Mrs. Farley
Any Discussion: None
All in favor: 3-0

V Designations (Consent Agenda)

a) Official Bank Depository, All Funds: Ed. Law 2129,2130 Comm's Reg. 170.2	**Key Bank**
b) Regular Meetings: Ed. Law 1708(at least once in each quarter), 2504	**See Attached Calendar**
c) Official Newspapers: Ed. Law 2004; General Municipal Law 103	**Troy Record**

Motion made by Mrs. Farley
Seconded by Mr. Jaworski
Any Discussion: None
All in favor: 3-0

VI Authorizations (Consent Agenda)

a) To Certify Payrolls: Ed. Law 1720, 2523; Comm's Reg. 170.2	**Christine Hamill**
b) Conferences, Conventions, Workshops Attendance: General Municipal Law 77b	**Christine Hamill**
c) Designation of Signatures on Checks: Ed. Law 1720, 2523	**Wendy Driscoll**
d) Alternate designee for Signatures on Checks	**BOE President**
e) Budget Transfers on Chief School Officer's approval: Comm's Reg. 170.2	**Wendy Driscoll**
f) Superintendent to apply for Grants in Aid (State & Federal) Ed. Law 1711, 2508	**Christine Hamill**

Motion made by Mrs. Farley
Seconded by Mr. Jaworski
Any Discussion: None
All in favor: 3-0

VII Official Undertakings (Bonds) (Consent Agenda)

a) District Treasurer: Ed. Law 2122, 2130, 2527, Comm's Reg. 170.2 **Wendy Driscoll**

b) District Tax Collector: Ed. Law 2124, 2527: Comm's Reg. 170.2 **Patricia Durivage**

Motion made by Mr. Jaworski
Seconded by Mrs. Farley
Any Discussion: None
All in favor: 3-0

VIII Other Items: (Consent Agenda)

a) Re adoption of all District Policies, Plans and Codes of Ethics in effect during previous year: Implied in Ed. Law 1709, 2503 **Board of Trustees**

b) Establish Mileage Reimbursement Rate: Ed. Law 2118 **IRS established rate**

c) Set rates for Substitutes:

Substitute Teachers/TA	**$20/hr, not exceed $100/day**
Substitute Custodian	**$20/hr**
Substitute Nurse	**$20/hr, not to exceed $100/day**

Motion made by Mrs. Farley
Seconded by Mr. Jaworski
Any Discussion: None
All in favor: 3-0

IX Additional Appointments (Consent Agenda)

a) CSE/CPSE Committee **See Attached List**

b) Impartial Hearing Officers **See Attached List**

c) Homeless Liaison Coordinator **Amy Murphy**

d) DASA Coordinator **Amy Murphy**

e) Chief Information Officer (CIO) **Kathy Meany**

f) School Physician **Riverview Pediatrics**

Motion made by Mrs. Farley
Seconded by Mr. Jaworski
Any Discussion: None
All in favor: 3-0

End of Organizational Meeting

Motion made by Mrs. Farley
Seconded by Mr. Jaworski
Any Discussion: None
All in favor: 3-0

Public Comment

Adjournment at 4:37pm

North Greenbush Common School District
BOE Meeting Schedule 2016-2017

All meetings will be held at the **District Office, 52 North Greenbush Road**, Troy, NY 12180, **6:00pm** unless otherwise noted.

Wednesday, July 6, 2016	Re-Organizational Meeting 4:30pm - LR
Wednesday, Aug 24, 2016	Regular Meeting
Wednesday, Sept 14, 2016	Regular Meeting
Wednesday, Oct 12, 2016	Regular Meeting
Wednesday, Nov 16, 2016	Regular Meeting
Wednesday, Dec 14, 2016	Regular Meeting
Wednesday, Jan 18, 2017	Regular Meeting
Wednesday, Feb 15, 2017	Regular Meeting
Wednesday, Mar 15, 2017	Budget Workshop 5:30pm
Wednesday, Mar 15, 2017	Regular Meeting
Wednesday, Apr 12, 2017	Regular Meeting
Tuesday, Apr 25, 2017	Annual BOCES Budget Vote TBD
Wednesday, May 3, 2017	Regular Meeting
Wednesday, May 3, 2017	Budget Hearing Presentation, 6:15pm
Tuesday, May 16, 2017	VOTE 2:30pm-8:30pm - LR
Wednesday, Jun 14, 2017	Regular Meeting

7/6/16

BOE Apprvd 8/24/16