

# **North Greenbush Common School District**

## **Re-Organizational Meeting**

**July 1, 2021, 4:00pm**

**District Office**

### **Agenda**

**Meeting Called to Order: \_\_\_\_\_ pm**

**Pledge of Allegiance**

**Attendance:**

#### **Approvals and Appointments:**

#### **I Administration of Oath of Newly Elected Board Members**

a) Newly Elected Board Members; Administer Oath of Faithful

**Susan O'Connell**

Performance in Office to newly elected board members: New York State Constitution, Article XIII; Public Officers 10, 30

#### **II Election of Board of Trustee Officers**

a) President of the Board: Ed. Law 1701, 2504, 2563

\_\_\_\_\_

b) Vice President: Ed. Law 1701, 2504, 563

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#### **III Appointment of Officers (Consent Agenda)**

a) Clerk of the Board: Ed. Law 2114, 2130, 2503; Comm's Reg. 170.2

**SallyAnn Shields**

b) District Treasurer: Ed. Law 2114, 2130, 2503; Comm's Reg. 170.2

**Wendy Driscoll**

c) Tax Collector: Ed. Law 2101, 2114, 2130, 2506; Comm's Reg. 170.2; Town Law 37

**Patricia Durivage**

d) Internal Claims Auditor: Ed. Law 1709-20a; Comm's Reg. 170.2

**Board of Trustees**

#### **IV Other Appointments (Consent Agenda)**

a) School Attorney

**Whiteman, Osterman and Hanna**

b) Attendance Officer: Ed. Law 902

**SallyAnn Shields**

c) Record Access Officer: Public Officer's Law 87(b) (iii)

**SallyAnn Shields**

d) Records Management Officer: Comm's Reg. 185.2 (a) (1)

**Wendy Driscoll**

e) Asbestos (LEA) Designee: AHERA, Public 99-519

**William Lyons**

f) Pesticide and Hazardous Materials Notification Officer

**William Lyons**

g) Purchasing Agent: Comm's Reg. 170.2

**William Lyons**

h) Acting Superintendent

**William Lyons**

i) Data Protection Officer

**SallyAnn Shields**

**V Designations (Consent Agenda)**

- a) Official Bank Depository, All Funds: Ed. Law 2129,2130 Comm’s Reg. 170.2
- b) Regular Meetings: Ed. Law 1708(at least once in each quarter), 2504
- c) Official Newspapers: Ed. Law 2004; General Municipal Law 103

**Key Bank**  
**See Attached Calendar**  
**Troy Record**

**VI Authorizations (Consent Agenda)**

- a) To Certify Payrolls: Ed. Law 1720, 2523; Comm’s Reg. 170.2
- b) Conferences, Conventions, Workshops Attendance: General Municipal Law 77b
- c) Designation of Signatures on Checks: Ed. Law 1720, 2523
- d) Alternate designee for Signatures on Checks
- e) Budget Transfers on Chief School Officer’s approval: Comm’s Reg. 170.2
- f) Superintendent to apply for Grants in Aid (State & Federal) Ed. Law 1711, 2508

**SallyAnn Shields**  
**SallyAnn Shields**  
**Wendy Driscoll**  
**BOE President**  
**Wendy Driscoll**  
**SallyAnn Shields**

**VII Official Undertakings (Bonds) (Consent Agenda)**

- a) District Treasurer: Ed. Law 2122, 2130, 2527, Comm’s Reg. 170.2
- b) District Tax Collector: Ed. Law 2124, 2527: Comm’s Reg. 170.2

**Wendy Driscoll**  
**Patricia Durivage**

**VIII Other Items: (Consent Agenda)**

- a) Re adoption of all District Policies, Plans and Codes of Ethics in effect:  
Implied in Ed. Law 1709, 2503
- b) Establish Mileage Reimbursement Rate: Ed. Law 2118
- c) Set rates for Substitutes:       Certified Substitute Teachers  
  Non-Certified Substitute Teachers  
  Substitute Custodian  
  Registered Substitute Nurse

**Board of Trustees**  
**IRS established rate**  
**\$20/hr, not exceed \$120/day**  
**\$20/hr, not exceed \$100/day**  
**\$20/hr**  
**\$20/hr**

**IX Additional Appointments (Consent Agenda)**

- a) CSE/CPSE Committee
- b) Impartial Hearing Officers
- c) Homeless Liaison Coordinator
- d) DASA Coordinator
- e) Chief Information Officer (CIO)
- f) School Physician
- g) Civil Rights Compliance Officer

**See Attached List**  
**See Attached List**  
**Amy Murphy**  
**Amy Murphy**  
**SallyAnn Shields**  
**Riverview Pediatrics**  
**SallyAnn Shields**

End of Organizational Meeting  
Public Comment  
Adjournment at \_\_\_\_pm

# Meeting

## North Greenbush Common School District BOE Meeting Schedule 2021-2022

All meetings will be held at the **District Office, 49 North Greenbush Road**, Troy, NY 12180,  
**6:00pm** unless otherwise noted.

<b>Monday, July 1, 2021</b>	<b>Reg. Meet, 4:00pm, Re-Organizational Meeting to follow</b>
<b>Wednesday, Aug 18, 2021</b>	<b>Regular Meeting</b>
<b>Wednesday, Sept 8, 2021</b>	<b>Regular Meeting</b>
<b>Wednesday, Oct 13, 2021</b>	<b>Regular Meeting</b>
<b>Wednesday, Nov 17, 2021</b>	<b>Regular Meeting</b>
<b>Wednesday, Dec 15, 2021</b>	<b>Regular Meeting</b>
<b>Wednesday, Jan 19, 2022</b>	<b>Regular Meeting</b>
<b>Wednesday, Feb 16, 2022</b>	<b>Regular Meeting</b>
<b>Wednesday, Mar 16, 2022</b>	<b>Budget Workshop 5:30pm</b>
<b>Wednesday, Mar 16, 2022</b>	<b>Regular Meeting</b>
<b>Wednesday, Apr 13, 2022</b>	<b>Regular Meeting, Budget Adoption</b>
<b>Tuesday, Apr 26, 2022</b>	<b>Annual BOCES Budget Vote TBD</b>
<b>Wednesday, May 4, 2022</b>	<b>Regular Meeting</b>
<b>Wednesday, May 4, 2022</b>	<b>Budget Hearing Presentation, 6:15pm</b>
<b>Tuesday, May 17, 2022</b>	<b>DISTRICT BUDGET VOTE 2:30pm-8:30pm - LR</b>
<b>Wednesday, Jun 15, 2022</b>	<b>Regular Meeting</b>

**North Greenbush Common School District**  
**Regular Board of Trustees Meeting**  
**July 1, 2021, 4:00pm**  
**District Office**  
**AGENDA**

**1.0 Meeting Called to Order \_\_\_\_pm**

- 1.1 Pledge of Allegiance
- 1.2 Recording of Attendance
- 1.3 Review of Agenda/Additions to Agenda

**2.0 Reports to the Board of Education**

- 2.1 Approval of Minutes of Previous Meetings 6/9/21
- 2.2 Approval of the Treasurer's Reports - None
- 2.3 Superintendent's Report: End of year summary, Update on Capital Project, and Preliminary considerations/planning for re-opening of school & office --- Sally Shields

**3.0 Appointments and Authorizations**

- 3.1 Approval of CSE/CPSE Recommendations-
- 3.2 Approval of Part-time Employee Contract as Kristen Modesitt-Dukes at Teaching Assistant for Music
- 3.3 Approval of Substitutes for 2021-2020 (attached)
- 3.4 Approval of Contract with Gail Lathrop as Auditor from July 1-Sept. 30, 2021
- 3.5 Approval of Little Red School House in North Greenbush Common SD to return to K-2 Grade structure effective September, 2021
- 3.6 Approve the donation of some used office furniture to Unity House

**4.0 Old Business:**

**5.0 New Business:**

- 5.1 Public Hearing to Review the District Safety Plan to be approved after public comment period of 30 days by the BOE on August 18, 2021.
- 5.2 Status of Playground
- 5.3 Options for Summer School should we not receive the C0 in time
- 5.4 ARP Funding and CRRSA Funding

**6.0 Informational**

- 6.1 Next District Board of Trustees Meeting is 8/18/20 @ 6:00 pm, District Office.
- 6.2 Public Comment

**7.0 Request for Executive Session**

**8.0 Return to Open Session**

**9.0 Adjournment \_\_\_\_pm**