

# **North Greenbush Common School District**

## **Re-Organizational Meeting**

**July 3, 2023, 4:30pm**

**District Office**

## **Meeting Minutes**

**Meeting Called to Order: 4:30 pm**

**Pledge of Allegiance**

**Attendance: Mrs. Shields, Mrs. O'Connell, Mr. Jaworski, Mr. Dukes, Mrs. Driscoll, Ms. Kuebler, Ms. Meister, and Mrs. Coughlin**

### **Approvals and Appointments:**

#### **I Administration of Oath of Newly Elected Board Members**

a) Newly Elected Board Members; Administer Oath of Faithful Performance in Office to newly elected board members: New York State Constitution, Article XIII; Public Officers 10, 30

**Douglas Dukes**

#### **II Election of Board of Trustee Officers**

a) President of the Board: Ed. Law 1701, 2504, 2563

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

**Sue O'Connell**

b) Vice President: ED. Law 1701, 2504, 563

Motion made by: Mrs. O'Connell

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

**Matt Jaworski**

#### **III Appointment of Officers (Consent Agenda)**

a) Clerk of the Board: Ed. Law 2114, 2130, 2503; Comm's Reg.170.2

b) District Treasurer: Ed. Law 2114, 2130, 2503; Comm's Reg.170.2

c) Tax Collector: Ed. Law 2101, 2114, 2130, 2506; Comm's Reg.170.2; Town Law 37

d) Internal Claims Auditor: Ed. Law 1709-20a; Comm's Reg. 170.2

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

**Ann Meister**

**Cady Kuebler**

**Ann Meister**

**Michael Wolff**

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**IV Other Appointments (Consent Agenda)**

- a) School Attorney
  - b) Attendance Officer: Ed. Law 902
  - c) Record Access Officer: Public Officer's Law 87(b) (iii)
  - d) Records Management Officer: Comm's Reg. 185.2 (a) (1)
  - e) Asbestos (LEA) Designee: AHERA, Public 99-519
  - f) Pesticide and Hazardous Materials Notification Officer
  - g) Purchasing Agent: Comm's Reg. 170.2
  - h) Data Protection Officer
- Motion made by: Mr. Jaworski  
Seconded by: Mr. Dukes  
Any discussion: None  
All in favor: 3-0

**Whiteman, Osterman and Hanna**

**Sally Shields**  
**Sally Shields**  
**Cady Kuebler**  
**Sally Shields**  
**Sally Shields**  
**Cady Kuebler**  
**Sally Shields**

**V Designations (Consent Agenda)**

- a) Official Bank Depository, All Funds: Ed. Law 2129,2130 Comm's Reg. 170.2
  - b) Regular Meetings: Ed. Law 1708(at least once in each quarter), 2504
  - c) Official Newspapers: Ed. Law 2004; General Municipal Law 103
- Motion made by: Mr. Jaworski  
Seconded by: Mr. Dukes  
Any discussion: None  
All in favor: 3-0

**Key Bank**  
**See Attached Calendar**  
**Troy Record**

**VI Authorizations (Consent Agenda)**

- a) To Certify Payrolls: Ed. Law 1720, 2523; Comm's Reg. 170.2
  - b) Conferences, Conventions, Workshops Attendance: General Municipal Law 77b
  - c) Designation of Signatures on Checks: Ed. Law 1720, 2523
  - d) Alternate designee for Signatures on Checks
  - e) Budget Transfers on Chief School Officer's approval: Comm's Reg. 170.2
  - f) Superintendent to apply for Grants in Aid (State & Federal) Ed. Law 1711, 2508
- Motion made by: Mr. Jaworski  
Seconded by: Mr. Dukes  
Any discussion: None  
All in favor: 3-0

**Sally Shields**  
**Sally Shields**  
**Cady Kuebler**  
**BOE President**  
**Cady Kuebler**  
**Sally Shields**

**VII Official Undertakings (Bonds) (Consent Agenda)**

- a) District Treasurer: Ed. Law 2122, 2130, 2527, Comm's Reg. 170.2
  - b) District Tax Collector: Ed. Law 2124, 2527: Comm's Reg. 170.2
- Motion made by: Mr. Jaworski  
Seconded by: Mr. Dukes  
Any discussion: None  
All in favor: 3-0

**Cady Kuebler**  
**Ann Meister**

**VIII Other Items: (Consent Agenda)**

a) Re adoption of all District Policies, Plans and Codes of Ethics in effect:

Implied in Ed. Law 1709, 2503

b) Establish Mileage Reimbursement Rate: Ed. Law 2118

c) Set rates for Substitutes: Certified Substitute Teachers  
Non-Certified Substitute Teachers  
PT Custodian  
Registered Substitute Nurse

d) Set rates for Summer School Teachers

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

**Board of Trustees**

**IRS established rate**

**\$20/hr, not exceed \$120/day**

**\$20/hr, not exceed \$100/day**

**\$20/hr**

**\$30/hr**

**\$40/hr**

**IX Additional Appointments (Consent Agenda)**

a) CSE/CPSE Committee

b) Impartial Hearing Officers

c) Homeless Liaison Coordinator

d) DASA Coordinator

e) Chief Information Officer (CIO)

f) School Physician

g) Civil Rights Compliance Officer

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

**See Attached List**

**See Attached List**

**Amy Murphy**

**Amy Murphy**

**Sally Shields**

**Riverview Pediatrics**

**Sally Shields**

End of Organizational Meeting

Public Comment

Adjournment at **4:39 pm**

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# Meeting

## North Greenbush Common School District Draft BOE Meeting Schedule 2023-2024

All meetings will be held at the **District Office, 49 North Greenbush Road**, Troy, NY 12180,  
**5:00pm** unless otherwise noted.

<b>Monday, July 3, 2023</b>	<b>Reg. Meet, 4:30pm, Re-Organizational Meeting to follow</b>
<b>Wednesday, July 12, 2023</b>	<b>Regular Meeting (If Necessary)</b>
<b>Wednesday, Aug 16, 2023</b>	<b>Regular Meeting</b>
<b>Wednesday, Sept 20, 2023</b>	<b>Regular Meeting</b>
<b>Wednesday, Oct 18, 2023</b>	<b>Regular Meeting</b>
<b>Wednesday, Nov 15, 2023</b>	<b>Regular Meeting</b>
<b>Wednesday, Dec 13, 2023</b>	<b>Regular Meeting</b>
<b>Wednesday, Jan 17, 2024</b>	<b>Regular Meeting</b>
<b>Wednesday, Feb 14, 2024</b>	<b>Regular Meeting</b>
<b>Wednesday, Mar 13, 2024</b>	<b>Budget Workshop 5:30pm</b>
<b>Wednesday, Mar 13, 2024</b>	<b>Regular Meeting</b>
<b>Wednesday, Apr 10, 2024</b>	<b>Regular Meeting, Budget Adoption</b>
<b>Tuesday, Apr 23, 2024</b>	<b>Annual BOCES Budget Vote TBD</b>
<b>Wednesday, May 1, 2024</b>	<b>Regular Meeting</b>
<b>Wednesday, May 1, 2024</b>	<b>Budget Hearing Presentation, 5:15pm</b>
<b>Tuesday, May 21, 2024</b>	<b>DISTRICT BUDGET VOTE 2:30pm-8:30pm – LR</b>
<b>Wednesday, May 22, 2024</b>	<b>Certification of the Vote, 4:30</b>
<b>Wednesday, Jun 12, 2024</b>	<b>Regular Meeting</b>

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## **Back-up Details for Re-Organizational Meeting**

### IV **Other Items (Consent Agenda)**

- a) IRS rate currently at \$0.65

### VIII **Additional Appointments (Consent Agenda)**

- a) CSE/CPSE Chairperson: Lorraine Thompson  
Committee Members: Sp. Ed. Teachers: Alison Calacone & Kristina Coughlin  
Reg. Ed Teachers: Lisa Lillis, Sarah Lichorowiec, Megan Driscoll  
& LSI Teachers  
Nurse: Tori Davey as needed  
Psychologist: Rocco Persico  
Related Providers: Sp/Lang, PT/OT, others as needed  
Parent Member: TBD
- b) Impartial Hearing Officers (SEO List)
- c) Homeless Liaison at \$30.00/hr as needed
- d) DASA at \$30.00/hr as needed
- e) School Physician at \$75/hr as needed

**BOE APPROVED 8/16/2023**

**North Greenbush Common School District**  
**Regular Board of Trustees Meeting**  
**July 3, 2023, 4:30pm**  
**District Office**  
**Draft Meeting Minutes**

**1.0 Meeting Called to Order 4:39 pm**

- 1.1 Pledge of Allegiance
- 1.2 Recording of Attendance: **Mrs. Shields, Mrs. O'Connell, Mr. Jaworski, Mr. Dukes, Mrs. Driscoll, Ms. Kuebler, Ms. Meister, and Mrs. Coughlin**
- 1.3 Review of Agenda/Additions to Agenda

**2.0 Reports to the Board of Education**

- 2.1 Approval of Minutes of Previous Meetings 6/14/23  
Motion made by: Mr. Jaworski  
Seconded by: Mr. Dukes  
Any discussion: None  
All in favor: 3-0
- 2.2 Superintendent's Report: End of year summary: ABC Calendar, 2<sup>nd</sup> Grade Moving Up Ceremony, Musical, Summer Program (STEM, ELA, Art)

**3.0 Appointments and Authorizations**

- 3.1 Approval of CSE/CPSE Recommendations -None
- 3.2 Approval of the following contracts for the 2023-2024 school year:
  - Lorraine Thompson, CSE/CPSE Chairperson, July 1, 2023-June 30, 2024 @\$400/day
  - Kristen Modesitt-Dukes, PT Music Teacher, July 1, 2023-June 30, 2024, @ \$50/hr
  - Ashley Weitzman, Speech and Language Therapist, July 1, 2023-June 30, 2024 @ \$50/hr
  - Christina Gribben, School Councilor, September 7, 2023-June 30, 2024, 4 hours per month @ \$50/hr
  - Kathy Jensen, Reading Instructor for LaSalle, September 7, 2023-June 30, 2024, up to 5 hours per week @ \$50/hrMotion made by: Mr. Jaworski  
Seconded by: Mr. Dukes  
Any discussion: None  
All in favor: 3-0

**4.0 Old Business:**

**5.0 New Business:**

- 5.1 MetLife Building Assessment

**6.0 Informational**

- 6.1 Next District Board of Trustees Meeting is 8/16/23 @ 5:00 pm, District Office.
- 6.2 Public Comment

**7.0 Request for Executive Session 4:50 pm**

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

**8.0 Return to Open Session 4:55 pm**

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

**9.0 Adjournment 4:55 pm**

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

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