

North Greenbush Common School District

Re-Organizational Meeting

July 3, 2023, 4:30pm

District Office

Draft Meeting Minutes

Meeting Called to Order: 4:30 pm

Pledge of Allegiance

Attendance: Mrs. Shields, Mrs. O'Connell, Mr. Jaworski, Mr. Dukes, Mrs. Driscoll, Ms. Kuebler, Ms. Meister, and Mrs. Coughlin

Approvals and Appointments:

I Administration of Oath of Newly Elected Board Members

a) Newly Elected Board Members; Administer Oath of Faithful Performance in Office to newly elected board members: New York State Constitution, Article XIII; Public Officers 10, 30

Douglas Dukes

II Election of Board of Trustee Officers

a) President of the Board: Ed. Law 1701, 2504, 2563

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

Sue O'Connell

b) Vice President: ED. Law 1701, 2504, 563

Motion made by: Mrs. O'Connell

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

Matt Jaworski

III Appointment of Officers (Consent Agenda)

a) Clerk of the Board: Ed. Law 2114, 2130, 2503; Comm's Reg.170.2

b) District Treasurer: Ed. Law 2114, 2130, 2503; Comm's Reg.170.2

c) Tax Collector: Ed. Law 2101, 2114, 2130, 2506; Comm's Reg.170.2; Town Law 37

d) Internal Claims Auditor: Ed. Law 1709-20a; Comm's Reg. 170.2

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

Ann Meister

Cady Kuebler

Ann Meister

Michael Wolff

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IV Other Appointments (Consent Agenda)

- a) School Attorney
 - b) Attendance Officer: Ed. Law 902
 - c) Record Access Officer: Public Officer's Law 87(b) (iii)
 - d) Records Management Officer: Comm's Reg. 185.2 (a) (1)
 - e) Asbestos (LEA) Designee: AHERA, Public 99-519
 - f) Pesticide and Hazardous Materials Notification Officer
 - g) Purchasing Agent: Comm's Reg. 170.2
 - h) Data Protection Officer
- Motion made by: Mr. Jaworski
Seconded by: Mr. Dukes
Any discussion: None
All in favor: 3-0

Whiteman, Osterman and Hanna

Sally Shields
Sally Shields
Cady Kuebler
Sally Shields
Sally Shields
Cady Kuebler
Sally Shields

V Designations (Consent Agenda)

- a) Official Bank Depository, All Funds: Ed. Law 2129,2130 Comm's Reg. 170.2
 - b) Regular Meetings: Ed. Law 1708(at least once in each quarter), 2504
 - c) Official Newspapers: Ed. Law 2004; General Municipal Law 103
- Motion made by: Mr. Jaworski
Seconded by: Mr. Dukes
Any discussion: None
All in favor: 3-0

Key Bank
See Attached Calendar
Troy Record

VI Authorizations (Consent Agenda)

- a) To Certify Payrolls: Ed. Law 1720, 2523; Comm's Reg. 170.2
 - b) Conferences, Conventions, Workshops Attendance: General Municipal Law 77b
 - c) Designation of Signatures on Checks: Ed. Law 1720, 2523
 - d) Alternate designee for Signatures on Checks
 - e) Budget Transfers on Chief School Officer's approval: Comm's Reg. 170.2
 - f) Superintendent to apply for Grants in Aid (State & Federal) Ed. Law 1711, 2508
- Motion made by: Mr. Jaworski
Seconded by: Mr. Dukes
Any discussion: None
All in favor: 3-0

Sally Shields
Sally Shields
Cady Kuebler
BOE President
Cady Kuebler
Sally Shields

VII Official Undertakings (Bonds) (Consent Agenda)

- a) District Treasurer: Ed. Law 2122, 2130, 2527, Comm's Reg. 170.2
 - b) District Tax Collector: Ed. Law 2124, 2527: Comm's Reg. 170.2
- Motion made by: Mr. Jaworski
Seconded by: Mr. Dukes
Any discussion: None
All in favor: 3-0

Cady Kuebler
Ann Meister

Meeting

North Greenbush Common School District Draft BOE Meeting Schedule 2023-2024

All meetings will be held at the **District Office, 49 North Greenbush Road**, Troy, NY 12180,
5:00pm unless otherwise noted.

Monday, July 3, 2023	Reg. Meet, 4:30pm, Re-Organizational Meeting to follow
Wednesday, July 12, 2023	Regular Meeting (If Necessary)
Wednesday, Aug 16, 2023	Regular Meeting
Wednesday, Sept 20, 2023	Regular Meeting
Wednesday, Oct 18, 2023	Regular Meeting
Wednesday, Nov 15, 2023	Regular Meeting
Wednesday, Dec 13, 2023	Regular Meeting
Wednesday, Jan 17, 2024	Regular Meeting
Wednesday, Feb 14, 2024	Regular Meeting
Wednesday, Mar 13, 2024	Budget Workshop 5:30pm
Wednesday, Mar 13, 2024	Regular Meeting
Wednesday, Apr 10, 2024	Regular Meeting, Budget Adoption
Tuesday, Apr 23, 2024	Annual BOCES Budget Vote TBD
Wednesday, May 1, 2024	Regular Meeting
Wednesday, May 1, 2024	Budget Hearing Presentation, 5:15pm
Tuesday, May 21, 2024	DISTRICT BUDGET VOTE 2:30pm-8:30pm – LR
Wednesday, May 22, 2024	Certification of the Vote, 4:30
Wednesday, Jun 12, 2024	Regular Meeting

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Back-up Details for Re-Organizational Meeting

IV **Other Items (Consent Agenda)**

- a) IRS rate currently at \$0.65

VIII **Additional Appointments (Consent Agenda)**

- a) CSE/CPSE Chairperson: Lorraine Thompson
Committee Members: Sp. Ed. Teachers: Alison Calacone & Kristina Coughlin
Reg. Ed Teachers: Lisa Lillis, Sarah Lichorowiec, Megan Driscoll
& LSI Teachers
Nurse: Tori Davey as needed
Psychologist: Rocco Persico
Related Providers: Sp/Lang, PT/OT, others as needed
Parent Member: TBD
- b) Impartial Hearing Officers (SEO List)
- c) Homeless Liaison at \$30.00/hr as needed
- d) DASA at \$30.00/hr as needed
- e) School Physician at \$75/hr as needed

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North Greenbush Common School District
Regular Board of Trustees Meeting
July 3, 2023, 4:30pm
District Office
Draft Meeting Minutes

1.0 Meeting Called to Order 4:39 pm

- 1.1 Pledge of Allegiance
- 1.2 Recording of Attendance: **Mrs. Shields, Mrs. O'Connell, Mr. Jaworski, Mr. Dukes, Mrs. Driscoll, Ms. Kuebler, Ms. Meister, and Mrs. Coughlin**
- 1.3 Review of Agenda/Additions to Agenda

2.0 Reports to the Board of Education

- 2.1 Approval of Minutes of Previous Meetings 6/14/23
Motion made by: Mr. Jaworski
Seconded by: Mr. Dukes
Any discussion: None
All in favor: 3-0
- 2.2 Superintendent's Report: End of year summary: ABC Calendar, 2nd Grade Moving Up Ceremony, Musical, Summer Program (STEM, ELA, Art)

3.0 Appointments and Authorizations

- 3.1 Approval of CSE/CPSE Recommendations -None
- 3.2 Approval of the following contracts for the 2023-2024 school year:
 - Lorraine Thompson, CSE/CPSE Chairperson, July 1, 2023-June 30, 2024 @\$400/day
 - Kristen Modesitt-Dukes, PT Music Teacher, July 1, 2023-June 30, 2024, @ \$50/hr
 - Ashley Weitzman, Speech and Language Therapist, July 1, 2023-June 30, 2024 @ \$50/hr
 - Christina Gribben, School Councilor, September 7, 2023-June 30, 2024, 4 hours per month @ \$50/hr
 - Kathy Jensen, Reading Instructor for LaSalle, September 7, 2023-June 30, 2024, up to 5 hours per week @ \$50/hrMotion made by: Mr. Jaworski
Seconded by: Mr. Dukes
Any discussion: None
All in favor: 3-0

4.0 Old Business:

5.0 New Business:

- 5.1 MetLife Building Assessment

6.0 Informational

- 6.1 Next District Board of Trustees Meeting is 8/16/23 @ 5:00 pm, District Office.
- 6.2 Public Comment

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7.0 Request for Executive Session 4:50 pm

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

8.0 Return to Open Session 4:55 pm

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

9.0 Adjournment 4:55 pm

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any discussion: None

All in favor: 3-0

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