

## North Greenbush Common School District

49 North Greenbush Rd., Troy, NY 12180

(518) 283-6748

### BUDGET DEVELOPMENT OFFICE CALENDAR 2022-2023

<b>December 15, 2021</b>	<b>Regular Meeting of the Board 5:00pm</b> Adopt School Budget Calendar
<b>January 19, 2022</b>	<b>Regular Meeting of the Board 5:00pm</b> General Budget Discussion
<b>January 31, 2022</b>	Business Official delivers Draft Budget
<b>February 16, 2022</b>	<b>Regular Meeting of the Board 5:00pm</b>
<b>March 1, 2022</b>	Calculation for Tax Levy limit due to OSC Superintendent delivers proposed budget to BOE
<b>March 16, 2022</b>	<b>Board Budget Workshop on 2022-2023 Budget 4:30pm</b> <b>Regular Meeting of the Board 5:00pm</b> Board of Trustees Petitions Available.
<b>April 2, 2022</b>	First Advertisement-Legal Notice of Budget Vote and BOE Elections ( <b>45 days</b> ) * Absentee Ballot Applications Available* and can be requested by phone or in person at District Office from March 17 - May 4, 2022 Note: (Completed applications must be received in District Office no later than May 11, 2022)
<b>April 13, 2022</b>	<b>Regular Meeting of the Board 6:00pm</b> *2022-2023 Budget Adoption by Board of Trustees *Set Date, Time and Place for Budget Vote and Board Elections *Appointment of Election Inspectors
<b>April 14, 2022</b>	BOCES Annual Meeting Submit Property Tax Report Card
<b>April 15, 2022</b>	Second Advertisement-Legal Notice of Budget Vote and BOE Elections ( <b>30 days</b> )
<b>April 18, 2022</b>	Deadline for submission of Petitions (including sworn statement and bio of 100 words or less) and Propositions to be placed on Ballot by 3pm at the District Office. Inform Candidates of legal requirement for election to Board
<b>April 26, 2022</b>	<b>Annual BOCES Budget Vote</b>
<b>April 21, 2022</b>	Final Draft Newsletter to Alchar

<b>April 22, 2022</b>	Last Day to Submit Property Tax Report Card to SED ( <b>24 hrs after adoption of Budget</b> ) and the Troy Record
<b>April 30, 2022</b>	Third Advertisement-Legal Notice of Budget Vote and BOE Elections ( <b>15 days</b> )
<b>May 4, 2022</b>	<b>Regular Meeting of the Board 5:00pm, Budget Hearing 5:15pm</b> Budget Hearing on adopted 2022-2023 School Budget <b>5:15pm (must be done 7-14 days prior to vote)</b>
<b>May 6, 2022</b>	Fourth Advertisement-Legal Notice of Budget Vote and BOE Elections (7 Days) Budget Notice and School Budget Newsletter mailed to all residents (no less than <b>6 days</b> prior to vote)
<b>May 11, 2022</b>	All <u>Applications</u> for Absentee Ballots <u>Must</u> Be Received in the District Office by 3:00pm Final day for District Office to mail absentee ballots to voters who have submitted completed absentee ballot applications
<b>May 12, 2022</b>	Board of Trustees Candidates must file sworn statement of campaign expenses or contributions.
<b>May 17, 2022</b>	<b>Statewide BUDGET VOTE AND BOE ELECTIONS 2:30pm-8:30pm at The Little Red School House.</b> <b>*All <u>Absentee Ballots</u> must be received by 3:00pm District Office</b> <b>*Acceptance of Unofficial Budget Vote</b> <b>*BOE Elections and Proposition(s)</b>
<b>May 18, 2022</b>	Approval of Budget Vote and Board Election results
<b>June 15, 2022</b>	<b>Regular Meeting of the Board 5:00pm</b>
<b>June 21, 2022</b>	Statewide Budget re-vote day (if needed)

**BOE approved 12/15/21**