

North Greenbush Common School District

49 North Greenbush Rd., Troy, NY 12180

(518) 283-6748

BUDGET DEVELOPMENT OFFICE CALENDAR 2024-2025

December 13, 2023	Regular Meeting of the Board 5:00PM Adopt School Budget Calendar
January 17, 2024	Regular Meeting of the Board 5:00PM General Budget Discussion
January 30, 2024	Business Official delivers Draft Budget to the Superintendent
February 14, 2024	Regular Meeting of the Board 5:00PM
March 1, 2024	Calculation for Tax Levy limit due to OSC Superintendent delivers proposed budget to BOE
March 13, 2024	Board Budget Workshop on 2024-2025 Budget 4:30PM Regular Meeting of the Board 5:00PM Board of Trustees Petitions available.
April 2, 2024	First Advisement- Legal Notice of Budget Vote and BOE Elections (45 days) *Absentee Ballot Applications Available* and can be requested by phone or in person at District Office from March 15- May 10, 2024) Note: (Completed applications must be received in District Office no later than May 15, 2024)
April 10, 2024	Regular Meeting of the Board 5:00PM BOCES Annual Meeting *2024-2025 Budget Adoption by Board of Trustees *Appointment of Election Inspectors *Approve Property Tax Report Card
April 11, 2024	Submit Property Tax Report Card (24 hrs. after adoption of Budget) and the Troy Record
April 16, 2024	Second Advertisement- Legal Notice of Budget Vote and BOE Elections (30 days)
April 20, 2024	Final Draft of the Budget Newsletter sent for printing
April 22, 2024	Deadline for Submission of Petitions (including sworn statement and bio of 100 words or less) and propositions to be placed on Ballot by 3PM at District Office. *Inform candidates of legal requirement for election to Board.
April 23, 2024	Annual BOCES Budget Vote
April 26, 2024	Final deadline to submit Property Tax Report Card to SED

- April 30, 2024** Third Advertisement- Legal Notice of Budget Vote and BOE Elections (**15 days**)
- May 1, 2024** **Regular Meeting of the Board 5:00PM**
Budget Hearing Presentation 5:15PM
Budget Hearing on adopted 2024-2025 School Budget (**must be done 7-14 days prior to vote**)
- May 8, 2024** Fourth Advertisement- Legal Notice of Budget Vote and BOE Elections (**7 days**)
Budget Notice and School Budget Newsletter mailed to all residents (no less than **6 days** prior to vote)
- May 15, 2024** All applications for Absentee Ballots must be received in the District Office by 3:00PM
Final day for District Office to mail absentee ballots to voters who have submitted completed absentee ballot applications
- May 16, 2024** Board of Trustees Candidates must file sworn statement of campaign expenses or contributions
5 days prior to vote date
- May 21, 2024** **Statewide BUDGET VOTE and BOE ELECTIONS 2:30PM-8:30PM at The Little Red School House.**
*All Absentee Ballots must be received by 3:00PM at the District Office
*Acceptance of Unofficial Budget Vote
*BOE Elections and Proposition(s)
- May 22, 2024** Approval of Budget Vote and Board Election results, 4:30PM
- June 12, 2024** **Regular Meeting of the Board 5:00PM**
- June 18, 2024** Statewide Budget Re-Vote Day (if needed)
- July 1, 2024** Implementation of 2024-2025 Budget