

North Greenbush Common School District

Re-Organizational Meeting

July 1, 2024, 5:00pm

District Office

Draft Meeting Minutes

Meeting Called to Order: 5:00 pm

Pledge of Allegiance

Attendance: Mrs. O'Connell, Mr. Jaworski, Mr. Dukes, Mrs. Shields, Mrs. Coughlin, Ms. Kuebler, Ms. Meister and Mrs. Dennin

Approvals and Appointments:

I Administration of Oath of Newly Elected Board Members

a) Newly Elected Board Members; Administer Oath of Faithful Performance in Office to newly elected board members: New York State Constitution, Article XIII; Public Officers 10, 30

Susan O'Connell

II Election of Board of Trustee Officers

a) President of the Board: Ed. Law 1701, 2504, 2563

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any Discussion: None

All In Favor: 3-0

b) Vice President: ED. Law 1701, 2504, 563

Motion made by: Mrs. O'Connell

Seconded by: Mr. Dukes

Any Discussion: None

All In Favor: 3-0

Susan O'Connell

Matthew Jaworski

III Appointment of Officers (Consent Agenda)

a) Superintendent of School

b) Clerk of the Board: Ed. Law 2114, 2130, 2503; Comm's Reg. 170.2

c) District Treasurer: Ed. Law 2114, 2130, 2503; Comm's Reg. 170.2

d) Tax Collector: Ed. Law 2101, 2114, 2130, 2506; Comm's Reg. 170.2; Town Law 37

e) Internal Claims Auditor: Ed. Law 1709-20a; Comm's Reg. 170.2

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any Discussion: None

All In Favor: 3-0

Sally Shields

Ann Meister

Cady Kuebler

Ann Meister

Michael Wolff

IV Other Appointments (Consent Agenda)

- a) School Attorney
- b) Attendance Officer: Ed. Law 902
- c) Record Access Officer: Public Officer's Law 87(b) (iii)
- d) Records Management Officer: Comm's Reg. 185.2 (a) (1)
- e) Asbestos (LEA) Designee: AHERA, Public 99-519
- f) Pesticide and Hazardous Materials Notification Officer
- g) Purchasing Agent: Comm's Reg. 170.2
- h) Data Protection Officer

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any Discussion: None

All In Favor: 3-0

Whiteman, Osterman and Hanna

Sally Shields

Sally Shields

Cady Kuebler

Sally Shields

Sally Shields

Sally Shields

Sally Shields

V Designations (Consent Agenda)

- a) Official Bank Depository, All Funds: Ed. Law 2129,2130 Comm's Reg. 170.2
- b) Regular Meetings: Ed. Law 1708(at least once in each quarter), 2504
- c) Official Newspapers: Ed. Law 2004; General Municipal Law 103

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any Discussion: None

All In Favor: 3-0

Key Bank

See Attached Calendar

Troy Record

VI Authorizations (Consent Agenda)

- a) To Certify Payrolls: Ed. Law 1720, 2523; Comm's Reg. 170.2
- b) Conferences, Conventions, Workshops Attendance: General Municipal Law 77b
- c) Designation of Signatures on Checks: Ed. Law 1720, 2523
- d) Alternate designee for Signatures on Checks
- e) Budget Transfers on Chief School Officer's approval: Comm's Reg. 170.2
- f) Superintendent to apply for Grants in Aid (State & Federal) Ed. Law 1711, 2508

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any Discussion: None

All In Favor: 3-0

Sally Shields

Sally Shields

Cady Kuebler

BOE President

Cady Kuebler

Sally Shields

VII Official Undertakings (Bonds) (Consent Agenda)

- a) District Treasurer: Ed. Law 2122, 2130, 2527, Comm's Reg. 170.2
- b) District Tax Collector: Ed. Law 2124, 2527: Comm's Reg. 170.2

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any Discussion: None

All In Favor: 3-0

Cady Kuebler

Ann Meister

VIII Other Items: (Consent Agenda)

- a) Re adoption of all District Policies, Plans and Codes of Ethics in effect:
Implied in Ed. Law 1709, 2503
- b) Establish Mileage Reimbursement Rate: Ed. Law 2118

Board of Trustees

IRS established rate

BOE APPROVED 8/14/24

- | | | |
|---|-----------------------------------|---|
| c) Set rates for Substitutes: | Certified Substitute Teachers | <u>\$20/hr, not exceed \$120/day</u> |
| | Non-Certified Substitute Teachers | <u>\$20/hr, not exceed \$100/day</u> |
| | PT Custodian | <u>\$21/hr</u> |
| | Registered Substitute Nurse | <u>\$31/hr</u> |
| d) Set rates for Summer School Teachers | | <u>\$40/hr</u> |

Motion made by: Mr. Jaworski
 Seconded by: Mr. Dukes
 Any Discussion: None
 All In Favor: 3-0

IX Additional Appointments (Consent Agenda)

- | | |
|------------------------------------|------------------------------------|
| a) CSE/CPSE Committee | <u>See Attached List</u> |
| b) Impartial Hearing Officers | <u>See Attached List</u> |
| c) Homeless Liaison Coordinator | <u>Amy Murphy</u> |
| d) DASA Coordinator | <u>Amy Murphy</u> |
| e) Chief Information Officer (CIO) | <u>Sally Shields</u> |
| f) School Physician | <u>Riverview Pediatrics</u> |
| g) Civil Rights Compliance Officer | <u>Sally Shields</u> |
- Motion made by: Mr. Jaworski
 Seconded by: Mr. Dukes
 Any Discussion: None
 All In Favor: 3-0

End of Organizational Meeting

Public Comment: Alison Dennin expressed concerns regarding a school employee. Mrs. Dennin requested that the Board of Education consider the safety and well-being of students when making decisions for the district.

Adjournment at **5:32pm**

Motion made by: Mr. Jaworski
 Seconded by: Mr. Dukes
 Any Discussion: None
 All In Favor: 3-0

BOE APPROVED 8/14/24

Meeting

North Greenbush Common School District BOE Meeting Schedule 2024-2025

All meetings will be held at the **District Office, 49 North Greenbush Road**, Troy, NY 12180,
5:00pm unless otherwise noted.

Monday, July 1, 2024	Reg. Meet, 5:00pm, Re-Organizational Meeting to follow
Wednesday, Aug 14, 2024	Regular Meeting
Wednesday, Sept 11, 2024	Regular Meeting
Wednesday, Oct 9, 2024	Regular Meeting
Wednesday, Nov 13, 2024	Regular Meeting
Wednesday, Dec 11, 2024	Regular Meeting
Wednesday, Jan 8, 2025	Regular Meeting
Wednesday, Feb 12, 2025	Regular Meeting
Wednesday, Mar 12, 2025	Budget Workshop 5:30pm
Wednesday, Mar 12, 2025	Regular Meeting
Wednesday, Apr 9, 2025	Regular Meeting, Budget Adoption
Tuesday, Apr 22, 2025	Annual BOCES Budget Vote TBD
Wednesday, May 7, 2025	Regular Meeting
Wednesday, May 7, 2025	Budget Hearing Presentation, 5:15pm
Tuesday, May 20, 2025	DISTRICT BUDGET VOTE 2:30pm-8:30pm – LR
Wednesday, May 21, 2025	Certification of the Vote, 4:30
Wednesday, Jun 11, 2025	Regular Meeting

Back-up Details for Re-Organizational Meeting

IV Other Items (Consent Agenda)

- a) IRS mileage rate currently at \$0.67

VIII Additional Appointments (Consent Agenda)

- a) CSE/CPSE Chairperson: Lorraine Thompson
Committee Members: Sp. Ed. Teachers: Alison Calacone & Shannon Manning
Reg. Ed Teachers: Lisa Lillis, Sarah Lichorowiec, Megan Driscoll
& LSI Teachers
Nurse: Tori Davey as needed
Psychologist: Rocco Persico
Related Providers: Sp/Lang, PT/OT, others as needed
Parent Member: TBD
- b) Impartial Hearing Officers (SEO List)
- c) Homeless Liaison at \$30.00/hr as needed
- d) DASA at \$30.00/hr as needed
- e) School Physician at \$75/hr as needed

North Greenbush Common School District

Regular Board of Trustees Meeting

July 1, 2024, 5:00pm

District Office

Draft Meeting Minutes

1.0 Meeting Called to Order 5:39 pm

1.1 Pledge of Allegiance

1.2 Recording of Attendance: : **Mrs. O'Connell, Mr. Jaworski, Mr. Dukes, Mrs. Shields, Mrs. Coughlin, Ms.**

Kuebler, Ms. Meister

1.3 Review of Agenda/Additions to Agenda

2.0 Reports to the Board of Education

2.1 Approval of Minutes of Previous Meetings 6/12/24

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any Discussion: None

All In Favor: 3-0

2.2 Superintendent's Report: End of year - graduation

3.0 Appointments and Authorizations

3.1 Approval of CSE/CPSE Recommendations - None

3.2 Approval of the following contracts for the 2024-2025 school year:

Kristina Coughlin, Summer School Principal, July 1, 2024-August 31, 2024 @ \$6,540/stipend

Ann Meister, Confidential Secretary to the Superintendent and District Clerk, July 1, 2024-June 30, 2025, @ \$48,204

Ann Meister, Tax Collector, stipend \$1,500

Cady Kuebler, Treasurer, July 1, 2024-June 30, 2025 @ \$77,250

Rocco Persico, School Psychologist, July 1, 2024-June 30, 2025, @ \$50/hr, \$600 for initial evaluation, and \$500 triennial evaluation

Ashley Weitzman, Speech and Language Therapist, July 1, 2024-June 30, 2025, up to 17.5 hours per week @ \$51/hr

Megan Driscoll, Teacher, July 1, 2024-June 30, 2027, @ \$52,998.40

Sarah Lichorowiec, Teacher, July 1, 2024-June 30, 2027, @ \$56,142.65

Lisa Lillis, Teacher, July 1, 2024-June 30, 2027, @ \$75,344.39

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any Discussion: None

All In Favor: 3-0

BOE APPROVED 8/14/24

4.0 Old Business: None

5.0 New Business: None

6.0 Informational

6.1 Next District Board of Trustees Meeting is 8/14/24 @ 5:00 pm, District Office.

6.2 Public Comment

7.0 Request for Executive Session – 5:52 pm

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any Discussion: None

All In Favor: 3-0

8.0 Return to Open Session - 6:08 pm

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any Discussion: None

All In Favor: 3-0

9.0 Adjournment 6:08 pm

Motion made by: Mr. Jaworski

Seconded by: Mr. Dukes

Any Discussion: None

All In Favor: 3-0

BOE APPROVED 8/14/24